

**Michigan Association of State and Federal Program Specialists**  
**Hampton Inn, Canal Road, Lansing, MI**  
**September 12, 2013**  
**8:30 a.m.-11:30 a.m.**  
**Board Meeting**  
**Minutes**

**Call to Order:** The meeting was called to order by President Elect Marie Miller at 8:51 a.m.

**Attendance:** Mike Burde, Sam Ewing, Max Fulkerson, Ilise Goldman, Rick Heitmeyer, Robin Meeks, Marie Miller, Laura Otten, Jill Pastor, Sally Perkins, Willye Pigott, Tom Reeder, Karen Ruple, Sara Shriver, Sharon Spencer, Kristi Teall, Grace Velchansky, Fred Williams, Karon Yeager

**Excused Absences:** Jennifer Allen, Shelly Alwardt, Lynn Batchelder, Jan Callis, Peggy Coulouris, Paula Daniels, Linda Forward, Margarita Frommert, Judy Handley, Jolia Hill, Denyse Jones, Debbie Kitson, Michele Lemire, Margaret Madigan, Syndee Malek, Kathleen McBroom, Mike Radke, Tricia Root, Michele Sandro, Pam Varga, Glenda Virden

**Approval of Agenda**

Under "New Business," delete "Appoint Arnae Sajdak to Congressional Region 1." She is declining at this time.

**ACTION ITEM:** Moved by Max Fulkerson second by Grace Velchansky to approve the agenda with the deletion of the above item. Motion carried.

**President's Report: (written report)**

- September 24, 6:00 p.m.-8:00 p.m., the Strategic Planning Committee members will work on revising the action plans
- September 25, 6:00 p.m.-8:00 p.m., the Strategic Planning Committee members propose master schedule, committee structure, evaluation (with Rhonda Tyree)
- October 10, the Board will consider the overall **DRAFT** of the Strategic Plan

**President Elect's Report:**

- The Board and Strategic Planning committee will review the **DRAFTS** of the strategic plan, mission, customers, beliefs, goals and objectives after the Board meeting today.
- Sara Shriver and Marie Miller are working on plans for the Summer Leadership Learning Academy (SLLA) for 2014.

**Executive Secretary's Report:** Sara Shriver

- The 2014 Fall Directors Institute Venue proposals were shared with the Board.
- Sara will contact Grand Traverse Resort as the location for October 1-4, 2014 Fall Directors Institute.
- Currently, there are approximately 220 registrants for this year's Fall Directors Institute.

-An email from Mike Radke was shared regarding the retirement of Margaret Madigan effective October 1, 2013.

**Secretary's Report:** Willye Pigott

**Correction:** Add Jill Pastor's name to the list of excused absences from the June, 2013 Board meeting.

**ACTION ITEM:** Moved by Sam Ewing second by Sally Perkins to accept the minutes with the necessary correction. Motion carried.

**Treasurer's Report:** Sam Ewing

-Two reports (June, 2013 Profit /Loss and September 6, 2013 Balance Sheet) were shared with the Board members present.

-The fall conference and winter institute are where the organization generates its funds.

**ACTION ITEM:** Moved by Ilise Goldman second by Jill Pastor to submit the Treasurer's report for audit. Motion carried

**Old Business:**

SLLA Recap

-Sam shared a collage of pictures from the SLLA

-The Strategic Plan facilitators will meet Tuesday evening (September 24) prior to the Fall Institute (Lexington Hotel)

-Rhonda Tyree will meet with the Board members Thursday evening September 26, 6:00-8:00 at the Lexington Hotel.

**New Business:**

Appoint Shelly Alwardt as the Congressional Region 9 Alternate

**ACTION ITEM:** Moved by Grace Velchansky second by Sam Ewing. Motion carried

**Committee Reports:**

There were no reports from the committees.

**Title I Reports**

MDE Reports

**Karen Ruple:**

-Karen reintroduced Nancy Fahner who shared copies of the **DRAFT** of the revised School Improvement Framework.

-There will be twenty-six School Indicators labeled A-Z replacing the current 40/90 School Indicators.

-MDE is seeking districts/schools to volunteer to pilot the **DRAFT** School Improvement Framework

- MDE's Fall School Improvement conference will be held November 18 (Pre-conference, 4:00 p.m.-7:00 p.m.) and November 19, 2013.
- There will not be a Spring School Improvement conference.

**Fred Williams:**

- MDE on-site visits have been delayed due to the implementation of GEMS (Grant Electronic Management System)
- Pre on-site visits will be completed by a group of three-four MDE Consultants.
- There will be trainings on GEMS
- MDE has completed the review of the performance data.
- The achievement rate is increasing by 2% annually. There doesn't appear to be a major change in the achievement gaps (state-wide).
- The 2% annual achievement rate isn't acceptable.
- According to information received from the USED (United States Education Department), the school-wide regulations are in the process of being revised.
- Every district will need to know its basic program.
- USED is reviewing the state's performance data (MEAP, MME)
- The focus is student achievement.
- If there is an on-site visit, schools/districts will be asked to bring laptops to review the data in [mischooldata.org](http://mischooldata.org)
- The use of MDE's program evaluation tool in ASSIST will be mandatory at the end of this year.
- Research shows that programs need to be in use 3-5 yrs. to show its effectiveness and make an impact on student achievement.
- On-sites visits will begin after January, 2014. MDE will send a written notification to districts within the next two-three weeks.

**NAFEPA Reports:** Sam Ewing

- The National Board meeting will be held in San Antonio, TX within the next two weeks

**Adjournment:** 11:53 a.m.

**ACTION ITEM:** Moved by Grace Velchansky second by Jill Pastor to adjourn the meeting.  
Motion carried.

Respectfully Submitted,  
**Willye Pigott**  
Secretary