

**Michigan Association of State and Federal Program Specialists**  
**Grand Traverse Resort**  
**Tuesday, October 4, 2016**  
**6:00 p.m.-8:00 p.m.**

**Minutes**

**Call to Order:** The meeting was called to order by President Syndee Malek at 6:02 p.m.

**Attendees:** Jennifer Allen, Shelly Alwardt, Mike Burde, Jan Callis, Paula Daniels, Melissa Duffrin, Sam Ewing, Syndee Malek, Robbin Meeks, Tiffany Bunge-Munch, Laura Otten, Jill Pastor, Sally Perkins, Willye Pigott, Dodie Raycraft, Tom Reeder, Karen Ruple, Michele Sandro, Grace Velchanksy, Fred Williams

**Excused Absences:** Bethany DeSchaine, Linda Forward, Ilise Goldman, Judy Handley, Jolia Hill, Kathleen McBroom, Julie Milewski, Mike Radke, Kristi Teall, Glenda Virden

**Guests:** Lisa Jenkins, Jane Sargent

**Approval of Agenda:**

**ACTION ITEM:** Moved by Lynn Batchelder to approve the agenda as presented, second by Laura Otten. Motion carried.

**President's Report:** Syndee Malek  
Glenda and Jesse Virden lost their son. The organization will send a card and a gift to the family.

**President Elect's Report:** Laura Otten

- The Summer Leadership Learning Academy will convene the last full week in July, 2017 at Frankenmuth.
- Specific dates will be shared later (possibly December).

**Executive Secretary's Report:** Sara Shriver  
There was not any new information to report.

**Secretary's Report:** Willye Pigott

Corrections/additions: Change the spelling of "approximately" under Professional Learning, page 4 (September, 2016) minutes.

**ACTION ITEM:** Moved by Sam Ewing to approve the September minutes with the necessary correction, second by Jill Pastor. Motion carried.

**Treasurer's Report:** Sam Ewing

- Very few invoices have been paid for the Fall Institute.

- The financial status of the organization is favorable.

**ACTION ITEM:** Moved by Mike Burde to file the Treasurer's Report for audit, second by Sally Perkins. Motion carried.

### **Old Business:**

#### Congressional Representatives and Alternates:

Jill Pastor read the biography from Stacey Peterson as the Alternate for Region 12.

**ACTION ITEM:** Moved by Sam Ewing to accept the recommendation for Stacey Peterson as the Region 12 Alternate, second by Grace Velchansky. Motion carried.

Region 2 is in need of an Alternate per Lynn Batchelder. She will continue to pursue this issue.

**New Business:** There was not any new business.

### **Title I Reports**

**MDE Report:** (Paula Daniels, Karen Ruple)

#### **Paula Daniels:**

- New guidances for Title II and Title III are available.
- Title I's guidance gives a list of ways to use the funds for Title I School-wide Programs (SWPs.)
- The guidance for Title II focuses on the areas of need for PD.
- Onsite-Reviews (OSRs) have been scheduled. MDE is using GEMs for the OSRs,
- The MDE is in the process of putting its procedures together.

#### **Fred Williams:**

##### Supplement/supplant:

- ESSA will release four methodologies regarding supplement/supplant.
- This process is only for Title I School-wide Programs.
- The methodologies need to be specific. More information will be released soon.

##### Private Non-Profit (PNP):

- Title I requirements have changed drastically regarding the PNPs.
- The requirements/responsibilities for the "Ombudsman's" position have been changed.
- This person should be a neutral third-party to the PNP consultation process.
- PNP consultation meetings are to be held in January/February.
- Allocations for PNPs are based on the district's total Title I allocation.

#### **Karen Ruple: OEII Update**

- For the second time MDE did not receive the PSA planning grant.
- There is not any start up money for charter schools.

- Data hubs are now being populated with district data. There are five data hubs across the state.
- Michigan is planning to start a website for districts and schools regarding best practices. The website will be housed in GEMS.

What are districts doing to roll out the new Science standards?

\*Responses:

- Wayne RESA is providing on-going training to teachers in K-8 presented by Holt.
- Hanover-Horton is using the Battle Creek Science kits which will be updated. All elementary teachers will be trained by ISD staff members.
- Wyoming has moved a high school teacher to the elementary schools to work with the teachers regarding how to teach the standards/lesson. It is a tremendous amount of work. The district is beginning year three of this process.
- What might you need from MDE regarding Science?

\*Response:

Targeted grant, MDE puts together samples of how districts are rolling out the standards.

- Student Growth Percentiles (SPGs) will be released within the next few weeks; watch for it in MiSchool Data.
- ESSA does not require progress monitoring reports for Priority Schools, Title I set asides, nor Board reports.
- ESSA has transitioned from scientific based research to evidence based practices/research.
- Districts approve the exit criteria for targeted support schools.

**NAFEPA Reports:** (Marie Miller, Jan Callis, Sam Ewing)

Jan Callis:

- Jan is a member of the scholarship committee for NAFEPA.
- The committee is trying to make some changes to the application process.
- Recommendations have been shared with the NAFEPA Board.
- There needs to be NAFEPA members in the districts from which students apply.
- Another recommendation is to move the application due date to December (local level) and to the national level by January.
- The committee recommended that college freshmen not be eligible to apply for the scholarship. Only high school seniors are eligible.

Sam Ewing:

- Sam is a member of the NAFEPA executive committee. Other committees met last month.
- There was a proposal for four scholarships instead of three.
- For the past several years, MI has had NAFEPA scholarship winners.
- There is no change in membership dues and registrations.
- Information about the NAFEPA conference registration will be out soon.

**Fall Directors' Institute Update and Preparations: Sara Shriver**

- Currently, there are 362 registrations.
- Twenty-four tables of exhibitors.

- The session for Section 31A has been cancelled
- Laura Otten will present information regarding Parent/Family Engagement.

**Adjournment:** 7:52 p.m.

**ACTION ITEM:** Moved by Lynn Batchelder to adjourn the meeting, second by Jill Pastor.  
Motion carried.

**Next meeting: Thursday, November 10, 2016, Comfort Inn, Lansing**