

**Michigan Association of State and Federal Program Specialists**

**Thursday, November 12, 2015**

**8:30 a.m.**

**Minutes**

**Call to Order:** The meeting was called to order by President Laura Otten at 8:34 a.m.

**Attendance:** Shelly Alwardt, Lynn Batchelder, Sam Ewing, Ilise Goldman, Laura Otten, Jill Pastor, Sally Perkins, Willye Pigott, Tom Reeder, Karen Ruple, Sara Shriver, Kristi Teall, Glenda Virden, Karon Yeager, Fred Williams

**Excused Absences:** Jennifer Allen, Mike Burde, Jan Callis, Judy Handley, Jolia Hill, Syndee Malek, Kathleen McBroom, Robin Meeks, Marie Miller, Michele Sandro, Grace Velchansky

**Approval of Agenda:** Under New Business, add "Vote for the State Leadership Award"

**ACTION ITEM:** Moved by Ilise Goldman to accept the agenda with the addition, second by Sally Perkins. Motion carried.

**President's Report:** Laura Otten

- Laura has heard great, positive comments about the fall conference.
- Attendees were invited to stay for lunch today in appreciation of what we do as an organization.

**President Elect's Report**

(Excused Absence)

**Executive Secretary's Report:** Sara Shriver

- There wasn't any new information to report.
- Winter Institute information is on the website.

**Secretary's Report:** Willye Pigott

**Corrections:**

- In the comment regarding "Guest," change "who" to "he;" change "grand" to "grant" programs "in his district."
- Under Old Business: second bullet—...change "our by-laws" to "NAFEPA section."
- Committee Work Time: Membership Committee—change the spelling of Jolia's first name ("Joiia" to "Jolia")

**Action Item:** Moved by Lynn Batchelder to accept the minutes with the necessary corrections, second by Jill Pastor. Motion carried.

**Treasurer's Report:** Sam Ewing

- The organization is in financially good status.
- The Winter Institute will generate some additional funds.

**ACTION ITEM:** Moved by Ilise Goldman second by Jill Pastor to file the Treasurer's report for audit. Motion carried.

**Old Business**

NAFEPA Representative:

Jan Callis has volunteered to be the NAFEPA representative.

**MAS/FPS vision:**

- A productive discussion occurred on this topic.
- Laura will email information to the Board members regarding the vision statement.
- She is seeking feedback from the Board members.

**New Business**

Vote for State Leadership award—Sam Ewing

There were four nominees. Ballots were distributed and eligible Board members voted.

## **Committee Reports:**

### **Communications**—Tom Reeder

The committee is making a recommendation to dissolve due to a lack of interest in the *Informer* as indicated from the results of the communications survey.

### **Professional Learning**—Lynn Batchelder

- The committee met last night and this morning to discuss plans regarding the Winter Institute.
- Results from the Fall Institute survey were positive with great suggestions.
- Participants prefer the Fall Institute's format (keynote speaker in the morning and breakout sessions in the afternoon).
- The committee is researching locations for future Institutes; seeking additional suggestions from Board members.

### **Membership Committee**—Laura Otten

- Will be exhibiting MAS/FPS membership information at the MEMSPA conference on December 3, 2015.
- Exhibited MAS/FPS membership information at the MAPSA conference in October; attendance and interest were low

### **Legislative Committee**---Glenda Virden

- The committee discussed Module 3-video development.
- Kristi Teall will email a summary of the discussion to the committee members.
- During the January meeting, the ideas for the video will be compiled to tell a story.
- The meeting scheduled for today after the Board meeting has been postponed until January.

## **Title I reports**

### **\*MDE Reports**

Fred Williams and Karen Ruple

#### **Fred Williams:**

- The Consolidated Application amendment period will open soon.
- Please wait until the FERs (Final Expenditures Reports) have been approved before amending the Consolidated Application.
- Before traveling out of state to attend a conference, check to see if the conference is offered in Michigan.
- MANS conference---topics needs to align with what's in the SIPs. There has to be a connection to the goals/content areas
- Comparability is due December 15, 2015.
- FERs (Final Expenditures Reports) are due November/December.
- Waivers are granted by MDE once every three years.
- The new Title I allocations in MEGS+ are incorrect. OFS website (Title I) has the correct allocations.
- Section 31A is still in discussion for corrections.

#### **Karen Ruple:**

- Registration is still open for the SI (School Improvement) conference; walk-ins are acceptable.
- SEC (Survey of Enacted Curriculum) will be required for Focus schools beginning in 2017.

- MDE is required to provide an annual report of SIPs to the state of Michigan. Focus Schools' plans (149) were reviewed this year.
- There is a webpage for the Early Literacy grants. The Literacy Coach grant (only ISDs may apply) is a two year grant.
- There is a carryover for the Coaches' grant (ISD)
- Assessment Reimbursement Grant ---local districts apply
- SBE (State Board of Education) voted to approve the Science Standards (NGSS).
- Social Studies standards haven't been adopted yet.

\*\*\***December 18, 2015** districts will be notified whether they will be going into a State School Reform Redesign District (Priority schools from 2010 and forward will be considered).

- This year's M-STEP data and last year's MEAP data will be used to release Focus schools from the list.
- Some of the language in PET (Program Evaluation Tool) is being changed.

**NAFEPA Report:** Sam Ewing and Marie Miller

Sam Ewing:

- Scholarship applications are not available yet.
- A phone conference scheduled for next week. The NAFEPA conference is early this year.
- NAFEPA delayed adding the fourth scholarship for another year.

**Adjournment: 11:34 a.m.**

Moved by Lynn Batchelder second by Sam Ewing to adjourn the meeting. Motion carried.

**Happy Holidays!!!!**

**Next meeting date:** Thursday, January 14, 2016, 8:30 a.m., Comfort Inn, Canal Street, Lansing