

Michigan Association of State and Federal Programs Specialists

Comfort Inn Lansing, MI

November 13, 2014

8:30 a.m.

MINUTES

Call to Order: The meeting was called to order at 8:48 a.m. by President Marie Miller.

Attendance: Jennifer Allen, Lynn Batchelder, Mike Burde, Jan Callis, Sam Ewing, Phil Francis, Max Fulkerson, Ilise Goldman, Judy Handley, Rick Heitmeyer, Jolia Hill, Syndee Malek, Kathleen McBroom, Marie Miller, Laura Otten, Jill Pastor, Arnae Sajdak, Sara Shriver, Kristi Teall, Grace Velchansky, Glenda Virden

Excused Absences: Shelly Alwardt, Robbin Meeks, Sally Perkins, Willye Pigott, Tom Reeder, Karen Ruple, Michele Sandro, Sharon Spencer, Karon Yeager

Approval of Agenda:

ACTION ITEM: Moved by Glenda Virden to approve the agenda, second by Jill Pastor. Motion carried.

President's Report—Marie Miller

- Lynn Batchelder has offered to chair the 2015 Fall Institute. We are still looking for a co-chair. We are also looking for a chair and co-chair for the 2016 Winter Institute.
- A warm welcome was extended to Paula Daniels and Fred Williams (MDE) who are reporting on behalf of Mike Radke.
- We will be having a luncheon today as a special Thank You for your service to the organization.

President Elect' Report—Laura Otten

There was not a report.

Executive Secretary's Report—Sara Shriver

Please remember to sign in today.

We will be having a special luncheon today.

Our February Board Meeting will be at 6 p.m. on 5th. That meeting will follow the first full day of the Winter Institute.

We have received some correspondence this month. It was circulated.

Secretary's Report—Please refer to Willye Pigott's minutes.

ACTION ITEM: Moved by Sam Ewing to accept the minutes; second by Jill Pastor. Motion carried.

Treasurer's Report—Sam Ewing

- There are just a few outstanding invoices from the Fall Institute.
- Special Projects are going very well.
- The Accountant has finished form 990 which will be filed by November 15, 2014.

ACTION ITEM: Moved by Max Fulkerson to file the Treasurer's report for audit; second by Jill Pastor. Motion carried.

Old Business: Marie Miller

Policy/Procedures: Sections E and D

These sections were reviewed and revised. Lynn has offered to make the corrections to the master document, and Marie will have it sent out to Board members. Please review Section F for the January Board Meeting.

New Business: Marie Miller

- State Leadership Awards: A discussion took place regarding this award. The purpose is "To recognize an active MAS/FPS member who has assumed a significant role in support and promotion of activities and goals of this state affiliate organization." The contributions of the awardee/s should have a significant impact across the state, not just at the local level.
- Letters to the awardees will now reflect that they can request financial assistance from MAS/FPS to attend NAFEPA to accept their award if their district cannot afford to send them. It costs the organization \$1500-\$2000 per participant to attend this event.
- The Nominations Survey will be sent out to the general membership by tomorrow. We will accept nominations for 10 calendar days. The Executive Committee will review the nominations to ensure

membership in the organization and will present a ballot to the board at the December meeting. Winner/s will be announced at the January meeting.

Committee Reports:

- **Legislative:** Bob Stead uploaded the activity documents to the website so members can use them with their colleagues. The committee would like some time at the Winter Institute to do a 15 minute “teaser” on legislation. It appears that the first day will work.
- **PD/Winter Institute:** We will have a half day on MTSS; a half day on federal policies/procedures from Brette Kaplan Wurzburg (Brustein and Manasevit); and a half day on Section 31a with Fred Williams and Shereen Tabrizi from MDE.
- **Communications:** They are working on the articles for the November edition of the Informer.
- **Organization, Systems and Sustainability:** It seems that the Systems action steps have been attained and the committee is now starting to discuss the next steps with Sustainability (growing membership).

MDE Report: Paula Daniels and Fred Williams

- MDE continues to partner with the SI folks at next week’s SI conference in Lansing. The key is collaboration between OFS, Sp Ed and SRO working together so that they can work smarter, not harder.
- MDE is still working through the implications of the new Section 31a legislation. Please note that it is still very “messy”. Things that we do know:
 - There will be a Performance Report required at the end of the school year. Keep collecting the same data as you have in the past.
 - On-Site Reviews will not focus on Section 31a this year. If you had findings for Section 31a last year, they will be marked as N/A in this year’s follow-up compliance review.
- Changes at MDE: State Supt. Mike Flanagan is set to retire in June of 2015. There is a list of potential candidates being developed. Joseph Martineau has left MDE. Vanessa will be taking over for him. The position of Deputy Supt. For Instruction is now vacant.
- Homeless: The report is due in December. All school districts must complete the Self -Assessment. It can be found in various places on the MDE website. It was suggested to answer in the template and copy/paste into the final on-line document in GEMS.

NAFEPA Report:

There was not a report.

Lunch was served.

Adjournment: Meeting adjourned 12:15 p.m.

Respectfully Submitted,

Judy Handley

Past President

Next meeting: Thursday, December 11, 2014