

Michigan Association of State and Federal Program Specialists
Crowne Plaza Hotel, Lansing, MI
March 13, 2014
8:30 a.m.

MINUTES

Call to Order: The meeting was called to order at 8:30 a.m. by President Judy Handley

Attendance: Lynn Batchelder, Mike Burde, Jan Callis, Sam Ewing, Max Fulkerson, Ilise Goldman, Judy Handley, Rick Heitmeyer, Jolia Hill, Robin Meeks, Marie Miller, Laura Otten, Willye Pigott, Mike Radke, Tom Reeder, Sara Shriver, Kristi Teall, Glenda Virden, Sue Warren, Karon Yeager

Excused Absences: Jennifer Allen, Shelly Alwardt, Peggy Coulouris, Linda Forward, Margarita Frommert, Denyse Jones, Michele Lemire, Randy Lindquist, Margaret Madigan, Syndee Malek, Kathleen McBroom, Sally Perkins, Tricia Root, Michele Sandro, Sharon Spencer, Robert Stead, Pam Varga, Grace Velchansky, Fred Williams

Guest: Brett Zuver

Approval of Agenda: This action item was not captured.

President's Report: Judy Handley

- The next scheduled Board meeting is April 10. This could be a conflict with some members because of spring vacation.
- If there is not a quorum, we won't vote on any agenda items. There will only be discussions and committee meetings.
- Looking at the calendar for next year, the Board will continue to meet the second Thursday each month at the Comfort Inn, Canal Road, Lansing.

President Elect's Report: Marie Miller

- Reminder: The Summer Leadership Learning Academy (SLLA) will convene **July 30-August 1, 2014** at the Great Wolf Lodge, Traverse City.
- Sara will send out a survey regarding the number of Board members who are planning to attend.
- **June 29, 2014** is the deadline for room reservations; room rates are \$126/night including passes to the water park.

Executive Secretary's Report: Sara Shriver

- An email from Margarita Frommert (Past President) was shared stating that she will be resigning from the Board (effective immediately) due to job responsibilities.
- The Winter Institute's evaluation results from Solution Tree and the results from the organization's evaluations were shared.

Secretary's Report: Willye Pigott

Minutes from the February meeting were shared with the Board members present.

Corrections: Page 1, delete the number “23”; it is a typo.

ACTION ITEM: Moved by Marie Miller second by Glenda Virden to accept the minutes with the necessary correction. Motion carried.

Treasurer's Report: Sam Ewing

- The Balance Sheet as of March 8, 2014 was shared with the Board members present.
- The invoice from the Winter Institute is pending payment.
- There are some outstanding bills including Boot Camps.

ACTION ITEM: Moved by Ilise Goldman second by Max Fulkerson to accept the Treasurer's report as presented. Motion carried.

Legislative Update: Wendy Larvick (Federal Liaison)

- Education evaluation Bills 5223 & 5224 have stalled out; one concern includes: how these Bills impact the 2010-11 work that was previously done.
- There's a prescription about student growth...much to do on these Bills.
- The Governor's report has a phase in to fund education evaluation.
- 50% of the evaluations of teachers and principals will be based on student achievement.
- There's is much uncertainty regarding educators' evaluations.
- HB4369—Education Achievement Authority (EAA) Bill information could be reported this week; not many people know what is included in the Bill.
- Curriculum Bills have been included in the discussions for next week.

Old Business:

Approval of Articles of Incorporation

ACTION ITEM: Moved by Jill Pastor that this document be shared with the general membership for a vote at the annual membership meeting in June, 2014, second by Ilise Goldman. Motion carried. One abstention.

Sara will email the *Articles of Incorporation* to the general membership by May 1, 2014.

New Business:

***Elections and Nominations Committee**

- The immediate Past President would be the chairperson of this committee.
- There needs to be a minimum of three persons on the Nominations Committee.
- President Judy Handley appointed Marie Miller as the Chairperson of the Nominations Committee due to the resignation of Margarita Frommert.
- President Handley and Sam Ewing will also be members of the committee.

National Association of State Title I Directors (NASTID) on Demand Subscription

- Title I On Demand offers professional development opportunities for Title I practitioners at all levels using high quality professional videos to motivate staff about the latest Title I issues.
- Judy suggested that the organization renew the subscription for twelve months; videos usage for Board members only

ACTION ITEM: Moved by Max Fulkerson that the organization renews the Title I On Demand subscription for twelve months, second by Karon Yeager. Motion carried.

Boot Camp Report--Judy Handley

- Judy shared the results and budget from the Boot Camps (Director I Boot Camp-44 participants, Director II Boot Camp-69 participants and Principal Boot Camps-301)
- There were a total of 414 participants in the Boot Camps.
- The report also included feedback from the participants.

Committee/Work Group Reports:

Communications: Rick Heitmeyer

- Committee meetings are scheduled and communicated through Google docs.
- Advertising information was approved in November, 2013. The information needs to be revised.
- There was discussion regarding an incentive for people who submit articles to the *Informer*.
- The committee also discussed the possibility to regionalize articles for the *Informer* (e.g. Regions 1-5, 6-9, etc.)
- The committee would like to be able to track the number of people who reads the *Informer* (Sam might be able to assist with this task).

Legislative--Jan Callis

- The committee is on target with its deliverables.
- Meetings will be held after the Board meetings in April and May.
- The committee has collected other resources that will be reviewed and shared with the Board in April.
- Next year, the committee would like to include a legislative update in the *Informer*. The updates will be shared with Wendy Larvick for review prior to publication.

Professional Learning: Marie Miller

- The committee is on target with its deliverables.
- There needs to be baseline data (attendance at conferences).
- Project proposals will include ESEA projects, Parent Involvement and Boot Camps.
- Proposals need to be submitted to the committee by the April meeting.
- Fall Institute planning is on target.
- Next committee meeting is TBD.

Organization/Systems—Max Fulkerson

- The committee is on track with deliverables.
- Much of the work for this committee is tied to other committees.
- Committee meetings will be held after monthly Board meetings.

Reminder from Judy: During committee meetings, please record minutes and email the minutes to Sara one week prior to the Board meeting.

Title I Reports

MDE

Mike Radke:

- Paula Daniels is the new Regional Services Manager. Sean Hennika is another new manager. When Margaret Madigan retired, Office of Field Services reorganized.
- A Project Management Unit (new project) is being established to join Special Populations (Shereen Tabrizi), Budget (Becky Pennington) and Regional Services (Fred Williams and Paula Daniels).
- Sean is the manager of the new project with 20 years of experience in this area.
- GEMS (Grant Electronics Management System) is in the rollout phase. Navigation (for both MDE and LEA) is an issue.
- Technical assistant is available.
- The big push this year is the impact on student achievement.

MDE is working on two initiatives:

1. On-Site-Reviews (OSR)
 - OSR will include student achievement and gap in achievement at the district and school levels.
 - MDE looks at trends of achievement data.
 - Statewide student achievement is not showing positive gains. There is tremendous concern in Congress regarding the effectiveness of Title I, Part A.
 - There is not sufficient data to show that Title I is making a difference in student achievement.
2. Program Evaluation tool:
 - The evaluation tool has been piloted.
 - There has been training that will conclude later in March.
 - Annual program evaluations are a requirement in Title I.

ESEA Flexibility Waiver:

- Amendments to the waiver need to be submitted to USED by the second week in April.
- There will be a **draft** of the amendments to the public for additional information.
- Some of the modifications include:
 - Transition of college/careers standards
 - Reward schools
 - Need to monitor Focus Schools with fidelity
 - Educator effectiveness needs to be modified

If members of this organization have ideas/suggestions for the monitoring, please email them to Mike.

Karen Ruple:

- SIF (School Improvement Framework) has been improved.
- The injunction against MDE might delay the rollout of the SIF in the fall.
- Karen asked Sara to email the SIF to the Board members.
- SIG (School Improvement Grant): MDE has been meeting regarding this grant.
- The SIG is available to schools identified as Title I Priority schools in 2012.
- SIG application will be available in MEGS+ April 15; due date **May 31, 2014.**
- If a school wants to apply for the SIG, they must replace the principal to receive the funds.

NAFEPA Reports: Glenda Virden, Sam Ewing and Marie Miller

- Twenty Michigan delegates are planning to attend the NAFEPA conference.
- NAFEPA Scholarships: \$1,500 (1), \$1,000 (1)
- Sam recommended awarding two-\$500 scholarships because of a tie in the scores on the application.
- Twenty-nine applicants will receive a \$100 gift card.

ACTION ITEM: Moved by Sam Ewing second by Jill Pastor to award two \$500 scholarships. Motion carried.

Adjournment: 11:50 a.m.

Respectfully Submitted,
Willye Pigott
Secretary