

**Michigan Association of State and Federal Program Specialists**  
**Board Meeting**  
**Crowne Plaza Hotel, Lansing**  
**Thursday, June 9, 2016**  
**8:30 a.m.**

**Minutes (Amended 9/08/2016)**

**Call to Order:** The meeting was called to order by President Laura Otten at 8:38 a.m.

**Attendance:** Shelly Alwardt, Lynn Batchelder, Mike Burde, Sam Ewing, Judy Handley, Jolia Hill, Syndee Malek, Robbin Meeks, Marie Miller, Laura Otten, Jill Pastor, Sally Perkins, Willye Pigott, Tom Reeder, Karen Ruple, Sara Shriver, Kristi Teall, Grace Velchansky, Glenda Virden

**Excused Absences:** Ilise Goldman, Anders Hill, Kathleen McBroom, Michele Sandro, Paula Daniels, Karon Yeager

**Approval of Agenda**

**ACTION ITEM:** Moved by Marie Miller second by Sam Ewing to accept the agenda as presented. Motion carried.

**President's Report:** Laura Otten

- President Otten extended congratulations to Sara on her retirement.
- President Otten also recognized Karon Yeager for her years of service on the Board. Karon has decided not to run again for the Congressional Representative's position in her region. ~~Flowers and a thank you card were sent to her in appreciation of her service to this organization.~~ (Amended 9/08/2016)

**President Elect's Report:** Syndee Malek

- Reminder: SLLA will be held Monday-Wednesday, July 25-27 at Crystal Mountain.
- The Executive Committee will meet Sunday evening, July 24, 2016, 6:00 at Crystal Mountain.
- The regular Board meeting will be held on Wednesday, July 27.
- There will be Committee work time on the last day of the SLLA.

**Executive Secretary's Report:** Sara Shriver

A Thank You card was shared from one of the NAFEPA scholarship applicants and also the winner of the NAFEPA scholarship.

**Secretary's Report:** Willye Pigott

**Corrections to the May minutes:**

- Changed spelling of "Doty" to Dorothy ..District 6 Congressional Representative
- Jan Callis (not Lynn Batchelder) volunteered to Co-chair the 2016 Winter Institute with Mike Burde.
- Grace Velchansky volunteered to Co-chair the 2017 Fall Institute with Jan Callis as Chairperson.

**ACTION ITEM:** Moved by Jill Pastor to accept the amended minutes, second by Jolia Hill. Motion carried.

**Treasurer's Report:** Sam Ewing

- Expenses have been reduced in some areas.
- It is anticipated that the organization will spend approximately \$62K more than we will take in this year because of the reauthorization.
- The organization has funds/resources to support Professional Learning regarding the reauthorization.

**ACTION ITEM:** Moved by Jill Pastor second by Grace Velchansky to file the Treasurer's Report for audit. Motion carried.

### **Old Business**

\*MAS/FPS Awards: Judy Handley

- Judy shared the criteria and nominees for the Educator of the Year Award and the Linda Brown Lifetime Achievement Award. There weren't any nominees for the Roberta Stanley Legislative Award and the Exhibitor of the Year Award.
- Ballots were also distributed to Board members present and eligible to vote for one of the nominees for the two awards.

\*Dual Positions on Executive Committee: Laura Otten

After discussion, Marie Miller will serve as Immediate Past President and Laura Otten as President Elect for this year (2016-17) only.

**ACTION ITEM:** Moved by Lynn Batchelder second by Sam Ewing. Motion carried.

### **New Business**

Appointment of Julie Milewski, Region 4 Alternate Representative

**ACTION ITEM:** Moved by Sam Ewing second by Kristi Teal. Motion carried

Appointment of Bethany Deschaine, Region 8 Congressional Representative

**ACTION ITEM:** Moved by Marie Miller second by Sam Ewing. Motion carried

**Boot Camp Project Proposal:** Judy Handley

All information included in Boot Camps 1 and 2 is the same except for the budget which has been revised.

**ACTION ITEM:** Moved by Marie Miller second by Sam Ewing to approve the Boot Camp proposal as presented. Motion carried.

**ESSA Project Development/Professional Development Proposal:** Marie Miller

- This project is for the reauthorization.
- Presentations will be a precursor of what is yet to come.
- We probably won't get through all of Phase II this year depending on how fast MDE disseminates the information.
- Regional workshops will not be launched this year (2016-17).
- This proposal is to secure the funds in the budget.
- Phase I is learning and gathering information (professional development opportunities); Phase II is preparing for the transition.

**ACTION ITEM:** Moved by Jill Pastor second by Jolia Hill to accept the ESSA Project Development proposal as presented. Motion carried

### **Title I Reports**

\*MDE Reports: Karen Ruple

\*OEII Update

- MDE is applying again for the PSA Charter School grant because the state didn't receive grant funds last year.
- The anticipated amount of the grant is \$31 million. These funds will support up to eight new charter schools in their planning and initial implementation.
- SIG is gone from the ESSA.
- July 15 is the deadline for the submission of competitive Cohort VSIG applications.
- MDE is looking for scorers/reviewers for Cohort V SIG applications.
- Karen will seek additional information regarding when the AMAO 85% goes into effect.

- MI Excel Blueprint for turnaround summer trainings has been scheduled. Leadership Network Institute will be in session July 13-14 for District leadership and buildings' leadership.
- Turnaround Institute will be in session July 28-29. Teams from eligible districts are invited to attend.
- There's a website for ESSA and it will be updated regularly.
- MDE is in the process of forming mini Action Teams regarding the ESSA guidance.
- There are four different types of stakeholder engagement in the ESSA: action teams, external advisory team, large scale feedback times and on-line virtual feedback for parents and teachers on the ESSA website.
- Proficiency targets will be recalculated this year.

**\*NAFEPA Report:** (Marie Miller, Sam Ewing, Jan Callis)

**Marie Miller:**

- NAFEPA is preparing for the fall workshop.
- The conference call has been cancelled for this month.

**Sam Ewing:**

Members are encouraged to view the NAFEPA website because there is regularly updated information regarding ESSA.

**Committee Reports:**

**Professional Learning:** Lynn Batchelder

- The committee had a conference call with the keynote speaker. (Virgil Hammonds, Matt Williams...Knowledge Works)
- One of their colleagues is helping locals understand ESSA language.
- What does the ESSA language look like in practice and linking it to MDE?
- There will be a panel of MDE Consultants during the afternoon (Fall Institute) linked to the presentation from the morning speakers.
- Sara has secured contracts for the Fall Institute to be held at Grand Traverse Resort in 2016 and 2017

**Legislative:** Grace Velchansky

The committee is scheduled to meet all day July 14 (in Livonia) and will finalize a portion of its work.

**Communications:** Laura Otten

- The committee plans to focus on Twitter this year.
- The committee is also planning to work with chair-persons from other committees to have a hashtag for the Institutes.
- We would like to document/showcase the work the organization is doing (pictures, etc.)

**Adjournment: 11:42 a.m.**

**ACTION ITEM:** Moved by Jill Pastor to adjourn the meeting at 11:42 a.m. second by Lynn Batchelder. Motion carried.

Respectfully Submitted,

**Willye Pigott**

Secretary