

Michigan Association of State and Federal Program Specialists
Crown Plaza, Lansing, MI
June 12, 2014
8:30 a.m.

MINUTES-revised

Call to Order: The meeting was called to order by President Judy Handley at 8:49 a.m.

Attendance: Jennifer Allen, Lynn Batchelder, Mike Burde, Sam Ewing, Phil Francis, Max Fulkerson, Judy Handley, Rick Heitmeyer, Jolia Hill, Marie Miller, Laura Otten, Jill Pastor, Sally Perkins, Willye Pigott, Karen Ruple, Arnae Sajdak, Sara Shriver, Sharon Spencer, Kristi Teall, Grace Velchansky, Glenda Virden, Karon Yeager

Excused Absences: Jan Callis, Paula Daniels, Ilise Goldman, Tammy Heareau, Syndee Malik, Kathleen McBroom, Robbin Meeks, Mike Radke, Tom Reeder, Tricia Root, Michele Sandro, Robert Stead, Pam Varga, Sue Warren, Fred Williams

Correction: Added Jan Callis' name to the list of Excused Absences

Guest: Brett Zuver

Approval of Agenda

ACTION ITEM: Moved by Marie Miller to amend the agenda to include the appointment of an Alternate for Congressional District 11, second by Grace Velchansky. Motion carried.

President's Report: Judy Handley

- Judy expressed a warm welcome to Arnae Sajdak and Phil Francis attending the meeting.
- Shared an email received from Paula Daniels stating that she had met with Margaret Madigan and Margaret is doing very well. Margaret sent best wishes to the organization.

President Elect's Report: Marie Miller

- A block of rooms for the SLLA to be held at Great Wolf Lodge, Traverse City will be available at the discounted rate until June 21, 2014.
- Families are invited to breakfast Thursday and Friday (July 31 and August 1).
- Board members attending the SLLA must attend all sessions to be eligible to receive a stipend.
- There needs to be a Chairperson for the Professional Learning Committee. Please contact Marie if you're interested in this role.

Executive Secretary's Report: Sara Shriver

- The organization's current directory (listed on the website) was shared for updates/revisions.
- The 2014-15 Calendar of Events was shared with the Board members attending the meeting.
- A decision hasn't been made regarding an April meeting. Discussion is in progress.
- MAS/FPS events payment summary was shared. There are outstanding balances with a total of \$5,388.

Secretary's Report: Willye Pigott

Corrections:

- Change the spelling of Robin Meeks first name "Robin" to "Robbin".
- Add a "period" at the end of the word "spring" on page 3 of the May minutes.

ACTION ITEM: Moved by Jill Pastor to accept the minutes with the necessary corrections, second by Glenda Virden. Motion carried.

Treasurer's Report: Sam Ewing

- The organization's balance sheet as of 6/6/2014 was shared.
- This year, the amount spent was somewhat less than the amount spent in 2012.
- Currently, there are not any outstanding expenses.
- The last major project was completed in 2005.
- The interest rate on the current CD's (3) is 3% which is a decent rate.
- The 2014-15 proposed budget will be presented at the Annual meeting.

ACTION ITEM: Moved by Max Fulkerson to accept the budget as presented second by Jill Pastor. Motion carried.

Old Business:

Appointment of Alternate for District 11

ACTION ITEM: Moved by Marie Miller to appoint Phil Francis as the Alternate for District 11, second by Sam Ewing. Motion carried.

New Business:

Board Members' Checklist

The Executive Committee will review the checklist to see what we can do to help improve the organization.

Executive Secretary's Contract: Marie Miller

- The Executive Committee feels that Sara is doing a wonderful job as Executive Secretary. Part of her compensation is attendance at conferences.
- A vote isn't necessary.

SLLA Stipends: Marie Miller

The Executive Committee reviews the financial status of the organization.

ACTION ITEM: Moved by Glenda Virden to increase the stipend amount to \$400 for eligible SLLA attendees, second by Sam Ewing. Motion carried.

Committee Reports:

There were not any committee reports.

Title I Reports

MDE

Karen Ruple:

- MDE will comply with the law regarding state assessments.
- There still is state testing in the spring 2015, not fall 2014.
- DRAFT score cards might be released to districts next week. Information will be embargoed until the end of June.
- Schools/districts did not receive early warning this year for newly identified Focus/Priority schools.
- The first technical assistance meetings for 2015 Priority schools are scheduled for August 13-14 (Southfield), August 18-19 (Lansing Center).
- August 13 and 18 will be half days for Title I Priority Schools.
- August 14 and 19, the School Reform/Redesign Office will be sharing information regarding the four Intervention models.
- Building level requirements (#4, 6, 7 and 9) are to be submitted within 90 days.
- At this time, MDE is not sure whether Title I Focus schools will be able to receive support from the ISD Regional Assistance Grant.
- Deborah Clemons (School Reform/Redesign Office) has retired. **Congratulations Deb!**
- There were 18 applicants for Deb's positions.
- Applications for the position have been reviewed and her replacement will begin in mid July.

Mike Radke:

- There is new leadership in the department (Kyle Guerrant, Deputy Superintendent).
- Big challenges continue with deficit districts.
- Every recipient of federal funds should have written policies and procedures including School Improvement Plans.
- Procedures need to be specific enough so that the person performing the job knows specifically what to do.
- Policies/procedures go into effect December 26, 2014 and apply to grants beginning July, 2015.

- Schools and districts need to evaluate whether they are meeting the state's achievement targets (using the state assessments).
- Sean Hennika (MDE Project Manager) was introduced to the Board members.
- Sean shared a project (OFS website redesign) on which he is currently working.
- Sean shared the survey results from the OFS website redesign.

NAFEPA Report: Marie Miller, Sam Ewing and Glenda Virden

There was not a report.

Adjournment: The meeting adjourned at 11:30 a.m.

Respectfully Submitted,

Willye Pigott
Secretary