

Michigan Association of State and Federal Program Specialists

Comfort Inn, Lansing

January 15, 2015

Board Meeting

8:30 a.m.

Minutes

Call to Order: The meeting was called to order by President Elect Laura Otten at 8:35 a.m.

Attendance: Shelly Alwardt, Lynn Batchelder, Mike Vurde, Jan Callis, Sam Ewing, Phil Frances, Ilise Goldman, Judy Handley, Jolia Hill, Laura Otten, Jill Pastor, Sally Perkins, Willye Pigott, Mike Radke, Tom Reeder, Sara Shriver, Kristi Teall, Glenda Virden, Karon Yeager, Brett Zuver (Guest)

Excused Absences: Jennifer Allen, Max Fulkerson, Rick Heitmeyer, Syndee Malek, Kathleen McBroom, Robbin Meeks, Marie Miller, Karen Ruple, Arnae Sajdak, Michele Sandro, Sharon Spencer, Grace Velchansky, Sue Warren

Approval of Agenda: It was suggested by Laura to remove Section F from the agenda and include it on the agenda for the meeting in February.

ACTION ITEM: Moved by Glenda Virden second by Sam Ewing to accept the agenda with the deletion of Section F. Motion carried.

President's Report: There was not a report; Marie had an excused absence.

President Elect's Report: Laura Otten

- Concern: General Education Leadership Network meets monthly and sends out a monthly newsletter. This organization lists MAS/FPS as a partner. Does anyone attend these meetings?
- Jan Callis volunteered to research this concern and report back to the Board.

Executive Secretary's Report: Sara Shriver

- The Board meeting in February will be an evening meeting, February 5, 6:00 p.m. at the Crowne Plaza Hotel.
- An email was shared from Margarita Frommert regarding Reading Now Network.
- Tom Reeder: Reading Now Network started two years ago with approximately one hundred districts represented by Superintendents from those districts (Superintendents' Region 3). The focus is on third grade Reading data. A symposium is scheduled to be held at the Kent ISD in March to share and validate findings from the research/data collection. Please contact Tom if additional information is needed regarding the Reading Now Network.

Secretary's Report: Willye Pigott

Willye thanked Judy Handley for taking the minutes during her absence at the November meeting.

ACTION ITEM: Moved by Ilise Goldman, second by Tom Reeder to accept the November minutes as presented. Motion carried.

Treasurer's Report: Sam Ewing

Sam shared the transactions of account Details and Budget to Account Report as of January 8, 2015. He is working on 1099 linkages and will generate a list of checks for each 1099 recipient to assist in completing tax returns.

ACTION ITEM: Moved by Jill Pastor second by Judy Handley to accept the Treasurer's report as presented. Motion carried.

Old Business:

NAFEPA State Leadership Awards: Judy Handley

- There are two candidates for the NAFEPA State Leadership Award: Jolia Hill, Congressional Representative Region 14, and Fred Williams, Michigan Department of Education.
- We are looking forward to them joining other Michigan delegates at the NAFEPA conference (Washington, DC) in March.
- Sara will send letters to Jolia's district and the Michigan Department of Education announcing them as the award recipients from Michigan.

New Business:

Process/Procedures Presentation—Judy Handley

- Judy attended the Brunstein/Manasevit national conference and shared information she received regarding the book: Carl D. Perkins Career and Technical Education Act of 2006 Grant Management Procedural Manual
- The book has been updated and is now on line.
- In-depth information regarding written policies and procedures will be presented at the Winter Institute.

Committee Reports:

Communications: Mike Burde

Articles have been assigned to members of the committee for the May edition of the *Informer*.

Legislative Committee: Jan Callis

- The committee sent out a survey regarding professional development needed. The survey will be sent again.
- Module I: This module is close to completion. It will be piloted in the districts where Jan Callis and Kristi Teall work.
- Module 2: Legislative Process is just beginning.
- Module 3: Advocacy versus lobbying is in progress.

Organization, Systems and Sustainability: Did not meet

Professional Institute: Laura Otten

- Currently, there are 222 registrants for the Winter Institute.
- Please continue to make contact with people to register for the conference.

Fall Institute: The committee will be meeting after today's Board meeting.

Title I Reports:

MDE: Mike Radke

- Program Evaluation Tool: MDE is really looking at this tool as a learning year for schools and districts. MDE is seeking assistance from MAS Board members to put together a small leadership group to review and develop a plan to give feedback to districts about this tool. There will be 2-3 meetings over the next 4-6 weeks to receive training of how to review and give feedback to the schools/districts. Mike Burde, Kristi Teall and Sam Ewing volunteered to be participants of the leadership group.
- The Michigan Department of Education (MDE) has been informed by USDOE to submit three strategic plans within the next six months.

The three plans to be submitted are:

1. Flexible Waiver—due March 31, 2015

2. State Systemic Improvement Plan: from the Special Education Office---develop a systemic plan that is going to drive improvements in student learning. The project's focus is on early childhood literacy-- grade 3 reading...due April 1, 2015.
 3. Teacher Equity Plan: each state shall define key terms and develop a plan to describe the key terms (e.g. poor and minority students taught by less effective teachers). What does this mean? Develop a strategic plan to address this issue. What does the state define "poor and minority" to mean? The state also needs to define the criteria of a "less effective" teacher. This plan is due in June or July, 2015.
- MDE proposing to identify Focus/Priority every three years. Identification will be based on achievement patterns during the past three years.
 - Reauthorization: The President and Secretary of Education have begun to focus on those students most in need. The chance of reauthorization has gone from 0-50%. Information will need to be reviewed quickly and responded to quickly. Reauthorization will probably be completed within the next two years.

Changes at MDE...There are new members on the State Board of Education. State Superintendent Mike Flannigan is retiring in June. The State Board of Education has selected a consulting firm to conduct a nationwide Superintendent's search.

- Joseph Martineau has departed from MDE.
- Vanessa Kessler has moved to the Office of Assessment and Accountability.
- Natasha Baker has been promoted to the Education Service Division.
- Assessments: The new state on-line assessment is M-STEP (Michigan Student Test Education Progress) will be administered this spring. Districts also have the option of choosing paper/pencil for the students to take the test. However, districts will receive the results from paper/pencil test approximately the same time frame as the previous state assessment.
- 18% of the districts in the state have requested the paper/pencil version of the test.

NAFEPA Report: Sam Ewing

- Thirty-six NAFEPA scholarship applications have been received. The applications will be reviewed and scored by volunteers (Board members) after today's meeting.
- Please register to attend the conference. The State Leadership award recipients will be honored during the delegates' dinner at the conference.

Adjournment:

ACTION ITEM: Moved by Glenda Virden second by Judy Handley to adjourn the meeting, 11:36 a.m. Motion carried.

Respectfully Submitted,

Willye Pigott

Secretary

Next meeting: Thursday evening, February 5, 2015, 6:00 p.m., Crowne Plaza Hotel