

Michigan Association of State and Federal Program Specialists
Crowne Plaza Hotel, Creyts Road, Lansing
December 12, 2013
8:30 a.m.-11:45 a.m.

MINUTES

Call to Order: The meeting was called to order by President Judy Handley at 8:49 a.m.

Attendance: Shelly Alwardt, Mike Burde, Jan Callis, Paula Daniels, Sam Ewing, Max Fulkerson, Ilise Goldman, Judy Handley, Jolia Hill, Rick Heitmeyer, Robin Meeks, Laura Otten, Jill Pastor, Sally Perkins, Willye Pigott, Mike Radke, Sara Shriver, Shareen Tabrizi, Kristi Teall, Pam Varga, Glenda Virden,

Excused Absences: Jennifer Allen, Lynn Batchelder, Linda Forward, Marie Miller, Tricia Root, Tom Reeder, Karen Ruple, Michele Sandro, Sharon Spencer, Robert Stead, Grace Velchansky, Sue Warren, Fred Williams, Karon Yeager

Approval of Agenda

ACTION ITEM: Moved by Glenda Virden second by Sam Ewing to accept the agenda as presented. Motion carried.

President's Report: Judy Handley
There was not a formal report at this meeting.

Executive Secretary's Report: Sara Shriver
There was not a formal report at this meeting. Sara will share comments later in the meeting.

Secretary's Report: Willye Pigott.

Corrections:

- SLLA (Summer Leadership Learning Academy) dates are: July 30-August 1, 2014.
- Professional Learning: The committee plans to meet an hour **after** the Board meeting when necessary.

ACTION ITEM: Moved by Paula Daniels second by Max Fulkerson to accept the minutes from the November meeting with the necessary corrections. Motion carried.

Treasurer's Report: Sam Ewing

- Sam shared the Balance Sheet budget information as of December 8, 2013.
- The net income for the Fall conference was decreased by approximately \$4,000. Although there was a decline in attendance, the income was satisfactory.

ACTION ITEM: Moved by Ilise Goldman second by Paula Daniels to accept the Treasurer's Report. Motion carried.

Old Business:

*Membership survey approval: Sara Shriver

- A **DRAFT** of the membership survey was shared with the Board members present. Attendees provided their input to the survey.
- Sara will email the survey to the membership today.

ACTION ITEM: Moved by Rick Heitmeyer second by Paula Daniels to accept the revised membership survey. Motion carried.

*Strategic Plan: Judy Handley

- The Strategic Plan was shared with the Board.
- Is writing a position paper appropriate for the organization? As an organization, we can write position papers because we are a State and Federal programs organization.

ACTION ITEM: Moved by Paula Daniels second by Sally Perkins to accept the Strategic Plan as presented. Motion carried.

New Business:

*State Leadership Awards: Judy Handley

- Five nominations were received.
- The organization can award a maximum of five State Leadership awards.
- Judy restated the purpose of the award. One criterion states that the nominee needs to have been a member of MAS/FPS for a minimum of five years.
- Nominees were: Mike Pickard (Kentwood Public Schools); Sue Warren (Carman-Ainsworth Community Schools); Laura Otten (MAS/FPS Board member), Sheila Larson (Fowlerville Public Schools); Ben Berkoel— currently hasn't been a member of the organization for five years.

Winners: Sheila Larson, Laura Otten, Mike Pickard and Sue Warren

ACTION ITEM: Moved by Mike Burde second by Jill Pastor to accept Sam's recommendation that the four nominees receive the State Leadership Award. Motion carried.

*Resignation of Board member Debbie Kitson

Effective immediately, Debbie has resigned from the Board due to family commitments.

***Committee Work time:**

- There will not be specific work time for committees during the meeting. Committees will meet prior to the monthly meetings.
- Minutes from the meetings will be emailed to Sara and the committee chairperson or its designee will share information from the meeting at the Board meeting.

- If the committee does not meet, please send an email to Sara stating that the committee did not meet.
- The Executive committee will keep this information to help monitor what's happening in the organization.

Committee Reports:

***Communications:** Rick Heitmeyer

The committee did not meet in December.

***Professional Development:**

The committee did not meet in December.

***Legislative:** Jan Callis

- The committee met after the board meeting in November and reviewed the roles of the Congressional Representatives.
- Wendy Larvick (Legislative Liaison) will be sharing legislative information after the meeting today.

***Organizational and Systems:** Max Fulkerson

- The committee met after November board meeting.
- The committee would like to see the organization provide more opportunities for educators to become members.
- The committee would like for the organization to consider offering a reduced membership rate to retirees.

Title I Reports:

MDE

Shareen Tabrizi:

***Program Evaluation Tool and School Improvement Process:**

- The plan is to train the trainers (ISD staff, MDE, OFS, MASFPS Board members) to become familiar with the tool.
- Tentative dates to Train the Trainers: February 15, March 11, 2014--Clinton ISD; March 14, 2014-- Macomb ISD.
- All the trainers will use the same power-point.
- The regional trainers will provide training within the districts.

Mike Radke:

- Schools that are following their SIP (School Improvement Plan) are making progress.
- The Evaluation Tool looks at student achievement and gap closure.
- As soon as training is completed, districts need to start using the evaluation tool.
- MDE is shifting from a compliance model to a balance of compliance and performance model. This transition is coming from the USED.

- There is currently an initiative to address the achievement gap between African American males (AAYMPI—African American Young Males Promise Initiative).
- Shared a **DRAFT** of the OFS (Office of Field Services) strategy to leverage and monitor grants to address the achievement gaps.
- Appropriately eleven strategies have been identified to address culture and climate if implemented with fidelity.
- MDE is in the process of identifying the new initiative NLG (Next Largest Gap) schools—those with gaps above 10% (excludes Focus schools) and below 20%.
- If gains are not being made, district funds need to be set aside to address the issue.
- The amount to be set aside hasn't been determined.
- If schools continue with an achievement gap beyond four years, they will be required to adopt and implement the TA (Targeted Assisted) program.

NAFEPA Reports: Glenda Virden and Sam Ewing

- Glenda—The committee is preparing for the conference; registration is currently on-line.
- There will probably not be a silent auction at the conference due to a lack of adequate participation from states.
- Sam---NAFEPA scholarship applications are due in early February.
- A committee will meet after the MAS/FPS January board meeting to review the scholarship applications.
- Applicants need to share a compelling story in their application.

Adjournment: 11:17 a.m.

Respectfully Submitted,
 Willye Pigott
 Secretary