

Michigan Association of State and Federal Program Specialists

Comfort Inn, Lansing

Board Meeting

Thursday, May 11, 2017

8:30-11:30 a.m.

Minutes

Call to Order: President Syndee Malek called the meeting to order at 8:33 a.m.

Attendance: Jennifer Allen, Shelly Alwardt, Sue Baldwin, Lynn Batchelder, Tiffany Bunge, Mike Burde, Jan Callis, Paula Daniels, Melissa Duffrin, Sam Ewing, Ilise Goldman, Judy Handley, Jolia Hill, Lisa Jenkins, Syndee Malek, Laura Otten, Jill Pastor, Melanie Paul, Sally Perkins, Willye Pigott, Mike Radke, Dodie Raycraft, Tom Reeder, Karen Ruple, Sara Shriver, Kristi Teall, Grace Velchansky,

Excused Absences: Marie Miller, Julie Milewski, Jane Sargent, Bethanie Deschaine, Melani Paul, Robbin Meeks, Glenda Virden, Michele Sandro

Approval of Agenda:

ACTION ITEM: Moved by Ilise Goldman second by Laura Otten to approve the agenda with the addition of a report from the Division of Accountability Services' (DAS) meeting. Motion carried

President's Report: Syndee Malek

- President Malek enjoyed attending the NAFEPA conference as a "first timer."
- The conference was very productive.

President Elect's Report: Laura Otten

- July 26-28, SLLA will convene at the Bavarian Inn (Frankenmuth).
- Sara will be sending out additional information.
- Hotel room reservations need to be made by June 25, 2017
- The last session ends at noon Friday, June 28.
- There is a stipend of \$400 (to offset SLLA expenses) to Board members whose Congressional District is represented at a minimum of six (6) Board meetings during the fiscal year.
- Please inform Sam Ewing two (2) weeks prior to attending the SLLA whether the stipend check needs to be payable to you or your school district.
- Tiffany Winters-Kessler will be attending SLLA possibly, June 27.

Executive Secretary's Report: Sara Shriver

- Reminder: The Board meeting in June will be held at the Crowne Plaza.
- After the Board meeting, the Annual meeting will be held at 12:00

Secretary's Report: Willye Pigott

Correction: Paul Salah's last name is spelled "Salah."

ACTION ITEM: Moved by Jill Pastor second by Lynn Batchelder to approve the minutes with the necessary correction. Motion carried

Treasurer's Report: Sam Ewing

- A check has been recovered from an old transaction.
- Outstanding invoices from Boot Camps have been received.

ACTION ITEM: Moved by Grace Velchansky second by Jill Pastor to file the Treasurer's Report for audit. Motion carried.

Old Business

*Elections' results:

Secretary: Jennifer Allen; Willye chose not to seek re-election.

All incumbent Board members for odd number Regions were re-elected. Region 1 needs a Representative.

***New MAS/FPS Projectors:** Sam Ewing

After doing some research, Sam was able recommend the purchase of two (2) Epson 9200 series projectors at a cost of less than \$2,000.

ACTION ITEM: Moved by Sam Ewing second by Mike Burde to purchase two (2) Epson projectors for the organization not to exceed a total of \$2,000.

***C-Vent Training:** Sara Shriver

- Sam, Sara and Karen Lezan received a full day of C-Vent training in Grand Rapids.
- The presenter helped with the membership mode (Quick Report).

New Business:

2017-2018 Meeting Schedule: Laura Otten

- Laura shared the 2017-18 Board meeting schedule.
- She will attempt to do another virtual meeting in January 2018.

***2017-2018 Annual Meeting:** Syndee Malek

- Sara has sent the nomination ballots (for the awards) to the Board members. The nominations close May 26,
- Board members will vote at the June meeting and the winners will be announced during the 2017 Annual Meeting.
- Syndee encouraged members to nominate Exhibitors for the Exhibitor's award.

***2017-18 Ways and Means:** Sam Ewing

- The proposed budget includes approximately \$75,000 for professional development and projects.
- A final version of the budget will be available at the Annual meeting.

***New Project Proposals**

The organization is still seeking project proposals.

DAS Report: Jill Pastor

- Venessa Kessler requested a definitive definition of MTSS.
- USDOE has 120 days to review MDE's ESSA plan.
- Advanc-ed (ASSIST platform) is finished in September.
- MEGS+ will be updated in the near future.

Title I Reports:

MDE Reports (Karen Ruple, Paula Daniels, Mike Radke)

Paula Daniels:

New Partnership District Program: Top 10 in 10 and ESSA

- Partnership Model's goal: To increase students' academic achievement by identifying schools in need of support and drawing up a partnership agreement with the school and the community partners to generate a plan for success.
- MDE is seeking input from MASFPS regarding the Partnership model.

Mike Radke

- USDOE has finalized the SnS (Supplement not Supplant) guidance for Title I, Part A; federal funds are to supplement, not supplant non-federal funds.
- There are two (2) new Assurances in MEGs+ for Title I, Part A. Districts will supplement Title I, Part A funds. Districts have developed and implemented a methodology to allocate State and Local funds to each school receiving Title I, Part A funds. A copy of the methodology needs to be kept on file.
- What does the “methodology” look like? MDE is prohibited from providing districts with methodologies. When developing the methodology, consider operational costs, size of schools, number of students served, grade spans, specialized schools, programs and services.
- 2017/18 Title IIA budget is reduced by a minimum of 12% of the national budget. Hold harmless has been deleted.
- There is a proposal to eliminate Title IIA in 2018-19.
- Title IV minimum amount per district is \$10,000. All districts may receive the minimum amount.
- Section 31A allocations for 2017-18 is in discussion for an increase with strings attached.
- Allocation for homeless must be calculated before any other allocations are made. There is not a homeless template for the calculation.

Karen Ruple (OEII)

- Funding for the ISD Literacy Coaches will be available for the 2017/18 school year.
- The application for Additional Instructional Time for 2017/18 will open mid- August or early September.
- MDE has posted the lists of approved Early Literacy assessments (initial and extensive).
- MDE’s ESSA plan was submitted to USED on 4/17/2017. USED requested additional information and it was submitted. The ESSA plan is considered complete and will be reviewed during the spring window.

Committee/Work Group Reports

*CNA Project Reports: Sara Shriver

- Sara shared an audit presenting the CNA in several areas
- Macomb ISD --- 28participants
- The CNA will be presented in Menominee during the week of May 15.
- Judy and Glenda will present the CNA at WRESA, June 6.
- The CNA is scheduled to be presented at Kent ISD, December 7
- Sara has also presented the CNA to a group of PNPs
- A proposal will be re-submitted for additional region workshops during the 2017-18 school year.
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Professional Development Project Update: Lynn Batchelder

- There is a balanced list of presenters and topics for the Fall Institute.
- Breakout sessions are Thursday morning and Wednesday afternoon.
- MDE updates will be presented during the morning instead of the afternoon.

Boot Camps: Judy Handley

There was not a report this month. Judy presented a report at the March meeting.

Legislative: Grace Velchansky

The committee did not meet.

Communication/Membership: Laura Otten

- The committee discussed a partnership with MEMSPA to be a vendor at our Fall Institute and this organization having a table at the MEMPSA conference in December.
- The committee is looking for a volunteer to work at the table during the afternoon of December 7 (MEMSPA conference).
- The committee continued its discussion regarding the use of Twitter and Facebook to help increase membership.
- Idea: Have a contest/drawing on the 1st day of Fall Institute...survey the audience; if you like, us on Twitter or Facebook, winners will receive a gift card.

Adjournment: 11:36 a.m.

Moved by Mike Burde second by Grace Velchansky to adjourn the meeting at 11:36 a.m. Motion carried.

Next meeting: Thursday, June 8, 2017, Crowne Plaza, 8:30 a.m.