

Michigan Association of State and Federal Program Specialists
Hampton Inn, Canal Road, Lansing, MI
September 13, 2012
8:30 a.m.-11:30 a.m.

MINUTES

Attendance: Jennifer Allen, Mike Burde, Jan Callis, Paula Daniels, Sam Ewing, Margarita Frommert, Max Fulkerson, Ilise Goldman, Judy Handley, Rick Heitmeyer, Penny Joy, Marie Miller, Laura Otten, Sally Perkins, Willye Pigott, Tom Reeder, Sara Shriver, Sharon Spencer, Kristi Teall, Pam Varga, Grace Velchansky, Glenda Virden, Sue Warren, Fred Williams, Karon Yeager

Excused Absences: Peggy Coulouris, Denyse Jones, Debbie Kitson, Michele Lemire, Randy Linquist, Margaret Madigan, Syndee Malek, Mike Radke, Tricia Root, Karen Ruple, Michele Sandro, Robert Stead

Call to Order: The meeting was called to order by President Margarita Frommert at 8:30 a.m.

Approval of Agenda: Margarita asked to add Congressional District Restructuring under New Business

ACTION ITEM: Moved by Glenda Virden second by Sue Warren to approve the agenda with the additional item. Motion carried.

President's Report: Margarita Frommert

- Paula shared that the Bureau of Assessment and Accountability (BAA) is asking for committee members and test item reviewer/writers for multiple assessments coming in the near future. A formal application is online at www.cvent.com/d/pcq0t9
- Margarita thanked the SLLA planning committee for their time and dedication in planning the event.
- She also thanked MDE for the partnership so we can move forward.

President Elect's Report: Judy Handley---a report was not available at this meeting

Executive Secretary's Report: Sara Shriver

- Shared "thank you" notes from Mike Burde and herself
- Shared a request from a MASFPS member who would like a student rate (registration fee) for her daughter to attend the Fall Institute. Currently, the organization doesn't offer

special rates for students. Decisions for a reduced rate will be made on a case by case basis.

- Sara will ask Bob Stead to post MASFPS' meeting calendar on the organization's website.
- **Reminder:** Board members who would like to receive SBCEUs need to attend board meetings seventy-five percent of the time.
- Shared an email informing Roberta Stanley there weren't any nominations for the Legislative Award this year. Roberta offered to attend the Fall Institute if she would be able to present information regarding federal updates in education. It was the decision of the board to delay acting on the offer because a Legislative Award isn't being presented during the Fall Institute.

Secretary's Report: Willye Pigott

- Board members present reviewed the July minutes.
- **Corrections:** Change the month from June to July
Change the spelling of Willye's last name (from Piggott to Pigott)

ACTION ITEM: Moved by Ilise Goldman second by Judy Handley that the minutes are approved with the necessary corrections. Motion carried.

Treasurer's Report: Sam Ewing

Board members reviewed the balance sheet as of September 3, 2012.

ACTION ITEM: Moved by Marie Miller second by Penny Joy to submit the Treasurer's report for audit. Motion carried.

Old Business: Margarita Frommert

- Asked for volunteers to form a By-Laws and Constitution Work Group
- Volunteers: Karon Yeager, Judy Handley, Paula Daniels, Sally Perkins, Sam Ewing, Marie Miller, Margarita Frommert Jan Callis and Glenda Virden

New Business:

Margarita reported there is a vacancy in Congressional Region # 13.

Committee/Work Group Reports:

By-Laws/Constitution Work Group—Marie Miller

- The Work Group will meet during the Fall Institute to discuss a plan of action.
- The Work Group needs to revise the day-day written procedures.

Winter Institute: Laura Otten

- The dates for the Winter Institute are February 7-8, 2013 at the Lexington Hotel.
- Theme: “Getting It Right with Dollars and Cents”
- Day 1: Morning session—Title I fiscal audit; Afternoon session: MDE/OEII updates
- Day 2: Morning session---Preparing for an On-Site Review/Family Engagement; Afternoon session: Written policy/procedures

Informer Newsletter: Tom Reeder

- The next issue will be available late October or early November. It will include follow-ups from the SLLA and the Fall Institute.
- Future articles will include information regarding the Flexibility Waiver, Priority and Focus schools, teacher /administrator’s certifications and the Common Core State Standards.

Title I Report:

MDE: Fred Williams

- The Special Populations conference will be held September 17-18 at the Kellogg Center
- MDE will be posting a position for a Section 31A Consultant
- There have been some changes in Section 31A. Please search www.michigan.gov/mde to view the changes.
- 20% of Section 31A funds may be used to provide direct services to eligible students.
- Social Studies has been added to Section 31A Student Eligibility worksheet.
- The District Improvement Plan (DIP) needs to be aligned to the Title I, Part A and Title IIA budgets.
- OFS Consultants will be looking for the goals, strategies and activities in the DIP that match the budget.
- If the Consolidated Application is returned for modifications, the DIP will also be made available to unsubmit to make revisions
- Time/Effort logs....continue with the current procedures until further notice from MDE.

NAFEPA—Glenda Virden

- The fall workshop will be held September 27, 2012. It will include the installation of officers.
- The NAFEPA conference will be held April 14-17, 2013, Shoreham Hotel, Washington, DC.

Adjournment: 11:30 a.m.

ACTION ITEM: Moved by Marie Miller second by Glenda Virden to adjourn the meeting. Motion carried.

