

Michigan Association of state and Federal Program Specialists

Grand Traverse Resort

Tuesday, October 2, 2012

6:00 p.m.-9:00 p.m.

Board Meeting

MINUTES

Call to Order: The meeting was called to order by President Margarita Frommert at 6:16 p.m.

Attendance: Jennifer Allen, Mike Burde, Jan Callis, Sam Ewing, Margarita Frommert, Max Fulkerson, Judy Handley, Rick Heitmeyer, Randy Lindquist, Syndee Malek, Laura Otten, Sally Perkins, Willye Pigott, Tom Reeder, Tricia Root, Michele Sandro, Sara Shriver, Sharon Spencer, Grace Velchansky, Glenda Virden

Excused Absences: Peggy Coulouris, Paula Daniels, Ilise Goldman, Denyse Jones, Penny Joy, Debbie Kitson, Michele Lemire, Margaret Madigan, Marie Miller, Mike Radke, Karen Ruple, Robert Stead, Kristi Teall, Pam Varga, Sue Warren, Fred Williams, Karon Yeager

Approval of Agenda:

ACTION ITEM: Moved by Glenda Virden second by Jan Callis that the agenda be approved as presented. Motion carried.

President's Report: Margarita Frommert

Margarita met with Mike Radke last week. He sends his regrets for not being able to attend the Fall Directors' Institute this year.

President Elect's Report: Judy Handley

Judy is currently seeking participants to begin working on developing a Strategic Plan for the organization.

Executive Secretary's Report: Sara Shriver

There's not a report for this meeting.

Secretary's Report: Willye Pigott

The September minutes were review by the Board members present.

ACTION ITEM: Moved by Sam Ewing second by Tom Reeder that the minutes are approved. Motion carried.

Treasurer's Report: Sam Ewing

The credit card update will be available in the next report.

ACTION ITEM: Moved by Sara Shriver second by Max Fulkerson that the Treasurer's report be submitted for audit. Motion carried.

Old Business:

Student Rate:

After a lengthy discussion regarding a reduced registration fee for students, the following action was taken.

ACTION ITEM: Moved by Glenda Virden second by Syndee Malek that full time undergraduate students are allowed to attend MAS/FPS conferences/workshops and the registration fee will be one-half the non-member rate. Motion carried. One abstention

New Business:

Vendors for registration—Sam Ewing

The organization has been receiving quotes from other vendors besides C-vent regarding registration. An ad hoc committee will be formed (Max Fulkerson, Sara Shriver, Sam Ewing and Tricia Root) to review the proposals and present the information to the Board.

Board Member resignation: Sara Shriver

Jeanette Magsig has submitted her resignation from the Board due to other obligations. Sara will send a "thank you" card and gift card to Jeanette on behalf of the Board to express the Board's appreciation to her for the time she participated as a Board member.

ACTION ITEM: Moved by Syndee Malek second by Grace to purchase a gift card and "thank you" card. Motion carried.

Appointment of Jan Smith for Region 1 Alternate: Margarita Frommert

Sara shared that Michele Lemire nominated Jan Smith from Menominee to be the Region 1 Alternate.

Margarita Frommert appointed Jan Smith as the Region I Alternate at the request of Michele Lemire.

Fall Institute 2013: Chairperson—Syndee Malek; committee members: Grace Velchansky, Jan Callis, Sara Shriver, Sally Perkins and Laura Otten

NAFEPA: Sam Ewing

The NAFEPA conference will be held April 14-17, 2013, Omni Shoreham, Washington, DC

Adjournment: 7:04 p.m.