

**Michigan Association of State and Federal Program Specialists
Boyne Mountain Resort
June 24, 2012 (Correction: July 24, 2012)
Board Meeting Minutes**

Members Present: Jan Callis, ,Sam Ewing, Margarita Frommert, Ilise Goldman, Judy Handley, Syndee Malek, Laura Otten, Sally Perkins, Mike Radke, Tom Reeder, Karen Ruple, Sharon Spencer, Bob Stead, Kristi Teall, Pam Varga, Grace Velchansky

Members Absent: (do not know who was excused except for Sara who was at the hospital with her dad and Mike B. whose father passed away): Mike Burde, Peggy Coulouris, Paula Daniels Max Fulkerson, Denyse Jones, Rick Heitmeyer, Penny Joy, Debbie Kitson, Michele Lemire, Marie Miller, Willye Piggott, Michele Sadro Glenda Virden, Sue Warren, Karon Yeager

Call to Order: The meeting was called to order by President Margarita Frommert at 8:42 AM

Approval of Agenda: Moved by Grace Velchansky and seconded by Ilise Goldman; motion carried

President's Report

Margarita thanked everyone for attending and said she will be asking for volunteers to the work on the Strategic Plan

President Elect's Report

Judy Handley will start planning for next year's Summer Learning Academy

Executive Secretary Report – Sam reported from Sara's notes

- Mike Burde's father passed away and we will make a donation to the Alzheimer's Association
- Online subscriptions available for renewal of MAS/FPS membership
- Passed around a form to be updated for the directory
- Thank you note from Mary Larson from Field Services for the June luncheon meeting

Secretary's Report

Reviewed minutes from June 14th meeting

Amendments: In the Winter Institute section – Syndee Malek's name was misspelled; the dual strand for the Winter Institute should be

Finance Audits and Program Audits not Finance Audits and Family involvement

Minutes approved as amended– moved by Judy seconded by Syndee Malek

Treasurers Report

- Sam walked us through the report; on the profit and loss, we have membership dues, Boot Camp, Parent Involvement and the MDE SW Provider Project with lots of income with relatively low expenses at this time.
- Already have 111 registered for Fall Directors Institute
- Sara and Sam have been working with Trisha on getting more efficient and an online registration system is set up; now people can renew membership online and pay by check or credit card; will cut down on the double and triple activity renewals required.
- Motion to approve – Moved by Grace, seconded Kristi Teall

Old Business - none

New Business

Region 13 representative Cheryl Irving resigned. Margarita read the resignation letter

Committees Time

There were too few people present to do Committee Work

Committee Reports

- Fall Directors – none
- Winter Institute – none
- Informer - none
- Website Updates:
 - Bob Stead reported that Sara asked that we send photos (head shots) of executive board members to him: steadrw@gmail.com so that they can be put on the website.
 - Judy suggested that Jesse come to a meeting and that way all of the photos would have a similar look. Margarita will talk to Glenda to see if Jesse can do that for us at the next meeting

NAFEPA

- Sam reported that the NAFEPA board is working on its executive retreat in September
- Registration information for conference should be out fairly soon
- Executive board at NAFEPA includes folks that are elected by executive board to represent them – three state representatives that will also be on the executive committee
- NAFEPA will be an exhibitor at the NASTID conference in January; it will be in Nashville this year.
- Mike asked about MAS/FPS signing on in the sequestration issue; is there a process to be able to participate in that? Can the president of the board be authorized to supply such a sign on if something like that comes up again so that we are not dependent on our meeting schedule?

Miscellaneous

- Judy is going to be the project manager for Boot Camps since Glenda is now doing the NAFEPA conferences. She asked if we have people interested in Boot Camps. There are two Part Ones scheduled
 - August 10
 - September 21
- Boot Camp 2 is scheduled on March 8
- All sessions are held at the Lexington in Lansing and the registration info is on the website.
- Principal Boot Camps info has been sent out to ISDs
 - November 1 – Kent
 - November 2 – TBD
 - December 12 – TBD
 - January 15 – Macomb
 - February 6 –TBD
 - March 12 – TBD

If you know of any regional areas where this might be helpful for these folks, please share this information with them. Mike Radke and Karen Ruple will share this info with their contacts when Judy sends it to them. Muskegon is interested but none of those dates work so Pam will propose dates as well as check with GVSU. Syndee suggested checking with Credit Unions as they might have space at no charge for members.

- Bob asked if people know how to use the listservs for the various Congressional Lists. You can't send huge documents via this listserv.
- Judy asked us to think about the redistricting that goes into effect in November and how will that impact our congressional reps. Someone should take a look at our current districts and look at the new boundaries. Our members need to be resorted. Does MDE have a list of schools by congressional district? Margarita will check with Mike to see if they have updated this list based on the new configuration.
- Judy asked about how we are going to capture what we learned this weekend with the board members who were not here? Margarita plans to bring the information on the Strategic Plan information forward at the next meeting and figure out the various committees that might be needed and ask for volunteers.
- Sam shared that he and Marie added a "phantom section" to arrange at your site – so there will be Parent Involvement sessions (the one they have been doing and a new one on a homework policy development workshop) and Finance sessions. The first Homework Policy workshop will be this fall at Macomb ISD. Perhaps Karon Yeager might be someone that could help Sam and Marie with these workshops as she is certified by Epstein also. Mike talked about getting trainers throughout the state.
- Finding space at ISDs is challenging so if events could be planned 18 months out, that would be helpful. MAS/FPS is about building capacity so this revision of the strategic plan should help us think about reorganizing ourselves.

Past President

- Tom Reeder thanked the group for the work on yesterday's project; they will bring back in October and think about these documents as a tool for Boot Camp
- Since Sara isn't here, can we help clean up?

Motion to adjourn at 9:32 Moved by Mike, seconded by Tom