

Michigan Association of State and Federal Program Specialists
Bavarian Inn, Frankenmuth, MI
Thursday, July 28, 2017
Board Meeting

Minutes

Call to Order: President Laura Otten called the meeting to order at **8:36** a.m.

Attendees: Jennifer Allen, Shelley Alwardt, Tiffany Campbell, Mike Burde, Jan Callis, Bethany Deschaine, Sam Ewing, Ilise Goldman, Judy Handley, Lisa Jenkins, Marie Miller, Laura Otten, Jill Pastor, Sally Perkins, Stacy Vespremi, Willye Pigott, Dodie Raycraft, Karen Ruple, Sara Shriver, Kristi Teall, Grace Velchansky, and Fred Williams

Approval of Agenda:

ACTION ITEM: Moved by Willey Pigott second by Bethany Deschaine to approve the agenda as presented. Motion carried.

President's Report: Laura Otten

- Thank you for attending and participating during the SLLA.

President Elect's Report: Mike Burde

- Thank you for the input for SLLA 2018. Researching possibilities in downtown Grand Rapids for next year.

Secretary's Report: Jennifer Allen

Corrections/Additions:

- Under "President Elect's Report" change reminder to reminded.

ACTION ITEM: Moved by Ilise Goldman second by Sam Ewing to accept the minutes with the necessary corrections/addition. Motion carried.

Treasurer's Report: Sam Ewing

- As of "End of the Year" the organization has a \$200,000 balance.
- Reports are with auditor and CPA to prepare 990 forms for submission.
- The organization is down \$41,000 from last year however, it was budgeted to be down \$60,000. So the organization did better than anticipated.
- All of the organization's funds are currently in fluid accounts. Other options will be researched and brought back to the Board for discussion.
- Standing debts are under \$5,000. Steps are being taken to collect funds owed and the ability to register for future events is frozen.
- The organization received a letter from an attorney regarding closure of an Academy that has outstanding debts with the organization. The organization will not be receiving payment for the outstanding debts.

ACTION ITEM:

Moved by Tiffany Campbell second by Grace Velchansky to file the Treasurer's report for audit. Motion carried.

Executive Secretary's Report: Sara Shriver

- Correspondence received and shared.
- Calendar of meetings for year reviewed. The calendar is posted on MAS/FPS website under the Board Resources tab.

- Reminder: The October Board meeting is the evening prior to the Fall Institute. Let Sara know if you plan on attending so that we can have an accurate count for the meal. The meals are expensive so make sure you are there if you respond to attend.
- Reminder: The February Board meeting is the evening of 1st day of the Winter Institute.
- The Executive Committee meets the night before Board meetings. In order to be more efficient with our funds, the Executive Committee is going to try out meeting virtually instead of spending the night before meetings.
- In order to receive the stipend for attending the SLLA, members have to attend 2/3 of Board meetings. Members will have to attend 6 meetings therefore, a Board member can miss 3 meetings beginning July 2017 and still qualify for stipend in July 2018.
- MAS/FPS Board member pins were distributed for new Board members. Please wear during Institutes.
- The January Board meeting will have a virtual option for those members who wish to participate virtually.

Old Business

None

New Business

- ***New Project Proposals**
- Equitable Services Project proposal was reviewed.
- Project has been tried out at local ISDs. Oakland brought district and PNP personnel together for a workshop.
- There will be 2 separate sessions late fall or early winter. The Project Team will provide follow up support through phone or virtual meetings.
- A suggestion was made for the Project Team to keep track of time for ongoing consultation in case it is more than anticipated and then bring back to Board for approval.
- The Project Team is looking for areas to host a workshop. If there is a demand for more they than can add more.
- **ACTION ITEM:**
- Moved by Sam Ewing second by Jill Pastor to approve the Equitable Service Project proposal. Motion carried.

Title I Reports

***MDE Reports** (Karen Ruple, Fred William)

Fred Williams OFS:

- Title I, Title II, Title IV still more cuts may come due to Sequestration. Would be small 1-2 percent. Districts will be notified in October.
- Title II is staying this year. Title II and Title IV are both on the block to be cut out for 2018-2019. Districts would get carryover from 2017-2018 even if Title II is zeroed out for 2018-2019.
- It was suggested by a Board member that members should go to the Town Halls and be advocates.
- LEAs are responsible for PNP funds. If districts have provided all the services and some services come in lower than expected those funds go to the district as carryover and do not have to be shared with PNPs. Make sure to document.
- SNS: USED will provide clarification on Title I as soon as possible.

- Currently 270 districts do not have a Foster Care Liaison in EEM. Consolidated Applications will not go to Grant Funds Available until Foster Care Liaison is identified in EEM.
- Section 31a legislation has not been signed yet. The 31a allocation was increased. Both free and reduced numbers will count toward funding formula. Out of formula schools will now receive 30% of what they would have received with calculation therefore; more districts will get Section 31a funds.
- Proposed draft 31a language states districts can use only 3% of 31a funding for PD and the PD must be related to MTSS or 3rd grade reading.
- MDE doesn't have the 31a position filled to replace Lee Craft. Districts should contact Dr. Tabrizi for Title I D and 31a.
- Dr. Paula Daniels is working with the Partnership Districts. Shelly Patton is an Interim Manager in OFS.
- Communication will be sent out soon regarding the Field Service Consultant vacancies.

Karen Ruple: OEII

- MDE will have a group working on developing a State approved list of evidence based interventions.
- Military families and foster care students are going to be a data collection piece in MSDS in 2017-2018.
- Aug 29 SRO becomes part of MDE.
- There is a possibility that AdvanceED will keep ASSIST open for Michigan for 2017-2018. More information will be communicated when final details have been established. Michigan is not going to eProve during the 2017-2018 school year.
- The Schoolwide Diagnostic and Targeted Assistance Diagnostic will not be updated this year. Both documents will be updated for 2018-2019.

***NAFEPA Reports** (Sam Ewing, Jan Callis, Marie Miller)

- Board is preparing for Fall workshop
- USDOE is looking for feedback until Aug 21, 2017. Laura will send a link

Committee/Work Group Reports:

***CNA Project Report:** Sara Shriver

- The 2016-17 goal was to have 3 hosts sites. (MISD, Menominee, Wayne RESA)
- The CNA project realized a \$1,993 profit.
- 51 participants responded to project survey with very positive results.
- For 2017-2018 the project team is looking for two locations.

***Boot Camps:** Judy Handley

- There will be 8 or 9 locations for the 2017-2018 school year.
- The Project Team is currently working on developing materials.

***Professional Development Project Update:** Marie Miller

- Professional development project funds were used to pay our keynote for the SLLA.

***Legislature:** Jan Callis

- During the September Board meeting the Legislative Committee will be assisting our Board members with logging into mi PLACE.
- The committee is preparing a presentation as a "back up" presentation for the Fall Institute.

- The committee plans to provide materials in the bags for Fall Institute.
- Sara is in contact with the Legislative Liaison each month regarding possible agenda items for MAS/FPS Board meetings.

***Communication/Membership:** Melissa Duffrin

- The committee is moving forward with Facebook and Twitter communications.

***Professional Learning:** Lynn Batchelder

- The committee has switched up the format for Fall Institute.
- Field Service reps will do one whole group presentation and will provide time at end of day for follow up questions.
- Congressional District Representative Breakfast will be Thursday morning. Board members will receive more information during September and October Board meetings.
- Winter Institute: Tiffany Winters-Keesler will be Day 1 keynote. Team is still looking at different keynote options for Day 2.

Adjournment: 12:00 pm

Moved by Willy Pigott second by Stacy Vespemi to adjourn the meeting. Motion carried.

Respectfully Submitted by,

Jennifer Allen

Secretary