

Michigan Association of State and Federal Program Specialists
Comfort Inn, Lansing, MI
September 14, 2017
Board Meeting

Minutes

Call to Order: President Laura Otten called the meeting to order at **8:30 am**

Attendees: Jennifer Allen, Lynn Batchelder, Mike Burde, Jan Callis, Bethany Deschaine, Melissa Duffrin, Ilise Goldman, Judy Handley, Syndee Malek, Julie Milewski, Laura Otten, Jill Pastor, Sally Perkins, Dodie Raycraft, Karen Ruple, Jane Sargent, Sara Shriver, Kristi Teall, Grace Velchansky, Stacy Vespremi, Glenda Virden, and Fred Williams

Approval of Agenda:

ACTION ITEM: Moved by Lynn Batchelder second by Syndee Malek to approve the agenda as presented. Motion carried.

Move MDE report before President Report

Title I Reports

***MDE Reports** (Karen Ruple, Fred Williams)

Fred Williams OFS:

- Title IV allocations will be available possibly next week.
- Title IV will be a separate application in MEGS+.
- There are 26 districts that will be receiving \$30,000 or more. Same formula as Title I.
- This year OFS is approving the applications.
- Districts that receive \$30,000 or more must follow spending formula, unless they transfer the funds.
- A memo will go out from MDE and allocations will be posted on website.
- Districts can wait to submit application until amendment time.
- Private Non Profit get equitable share and districts should calculate like Title II. Notify PNPs that the funding is available and that it will be discussed during the amendment time.
- Districts should calculate the PNP amount first.
- Dr. Terry Nugent will be new ombudsman.
- 361 Consolidated Applications are in Program Office Review Complete. Grant funds will be available by September 26. It will be soon after that the status changes in MEGS+.
- Mike Radke's retirement gathering is Oct 2, 2017 from 2:00-4:00 at the MDE. Call May Stein 517-373-3743, if *you would like to attend*.

Karen Ruple: OEII

- Assist is open for another year. Everything is the same as last year however the SSR and DSR will not be assigned. This means districts are not required to use the SSR or DSR tools. The tools are not required but the process still is.
- The Title I diagnostic will not be assigned. Title I diagnostic is no longer required unless you are having an onsite review.
- There will be a steering committee at the state level to revise the School Improvement and District Improvement Process and the Consolidated Application.
- ESSA update- MDE submitted the revised plan. The MDE should have feedback within 3 weeks. The Top to Bottom list will not be released. The Top to Bottom list will only be calculated to determine the bottom 5% of schools.
- Partnership/Reform office is beginning Oct 1.

President's Report: Laura Otten

- Welcome Back to a new school year
- Thank you to Mike Radke for service and the partnership we have had over the last several years. The partnership has been extremely valuable.

President Elect's Report: Mike Burde

- No Report

Secretary's Report: Jennifer Allen

Corrections/Additions:

- Correct the spelling of Ilise Goldman.

ACTION ITEM: Moved by Grace Velchansky second by Stacy Vesprimi to accept the minutes with the necessary corrections/additions. Motion carried.

Treasurer's Report: Sam Ewing

A Board member requested clarification regarding Boot Camp profit.

ACTION ITEM:

Moved by Ilise Goldman second by Sally Perkins to file the Treasurer's report for audit. Motion carried.

Executive Secretary's Report: Sara Shriver

- Correspondence received and shared.
- The Board will be collecting cards for Mike Radke again during the Board Meeting in October.
- Mike Radke will receive a \$100 amazon gift card and a card on behalf of the organization.
- Please sign the get well card for Willye Pigott.
- The hotel is sold out for the Fall Conference. The Executive Secretary is working to set up an overflow hotel and will communicate it out on the website.
- Please share the information about MAS/FPS events that is located on the website during the regional meetings. If possible please print out flyers and share.

- Please make sure to check your spam for Board materials.
- We currently have 277 participants registered for the Fall Conference
- Please send regional meeting calendar/schedule to the Executive Secretary. Include date, locations, time, cost, contact person. The schedule will be posted on the website.

Old Business

None

New Business

- Resignation of Bethany Deschaine, Congressional District 8

ACTION ITEM: Moved by Lynn Batchelder second by Jill Pastor to accept the resignation of Bethany Deschaine. Motion carried.

- Appointment of Congressional District 8 Representative-hold until next Board meeting.

***NAFEPA Reports** (Sam Ewing, Jan Callis, Marie Miller)

No report

Committee/Work Group Reports:

Please sign up for the committee you wish to serve on this year. Chairperson(s) should be identified on the chart paper. Please keep in mind that we need a good distribution of Board members on each committee.

***CNA Project Report:** Sara Shriver

- 3 host sites have been secured for the project. Macomb ISD on November 1, Vanderbilt on November 2, and Kent ISD on Dec 7.
- Project flyers are on the website. Please share with Congressional District listserves and during regional meetings. The registration sites are now working.

***Professional Development Project Update:** Marie Miller

No report

***Boot Camps:** Judy Handley

- The Director Boot Camps have 3 different offerings. There are currently 100 people registered. There is a waiting list for the New Directors Boot Camp.
- There are 8 Principal Boot Camp sessions scheduled. There are currently 67 people registered. Flyers will be sent to Board members for sharing with Congressional District members.
- The project staff is meeting with MDE staff next week to finalize the presentations.

***Legislative:** Jan Callis

- Jan Callis and Grace Velchansky are the Chairpersons
- The committee will be pairing up to work on assignments and the committee plans to stay after Board meetings for their work sessions, as needed.
- The committee plans to review the strategic plan.
- Currently the committee is preparing a PD session for November focused on advocacy. This will be a back-up presentation for the Fall Conference. The materials will be on the flash drive for all participants.
- The committee would like to do a session with the Congressional District representatives during the November Board meeting. They will need about 1 hour of time. Participants will need to be able to login into the MiPlace website. Jan Callis will resend directions to the Board members for how to log into MiPlace. Board members should try to login in before the October Board meeting. Assistance will be provided at the October Board meeting, if needed.

***Communication/Membership:** Laura Otten

- The committee discussed how our Board might communicate effectively with the organization's members.
- The committee will be posting the points to remember on Facebook and Twitter.
- The committee reviewed how to access the Congressional District listserve. Cong10@masfps.org. All members are added to listserve. Congressional District representatives should use this to communicate with members.
- The committee is checking into the possibility of having bookmarks with events and website information passed out during Special Pops conference.

***Professional Learning:** Lynn Batchelder

- There is sign up list going around the table for room hosts during the Fall Conference. Room hosts should introduce speaker, make sure the speaker has what he/she needs, and give sketch code at the end of the session.
- The committee will meet during the evenings.
- The committee is close to finalizing the keynote presenters for the Winter Institute The committee will meet after today's Board meeting to finalize.

Adjournment: 10:51 am

Moved by Kristi Teall second by Jill Pastor to adjourn the meeting. Motion carried.

Respectfully Submitted by,

Jennifer Allen

Secretary

