

## Thought Provoking Questions

1. **Why is it important to monitor the implementation of your School Improvement Plan?**
  - a. **If you want to reach the achievement results you desired when you designed your SI plan, you need to ensure you are actually implementing those activities.**
  - b. **Eventually, you will have an on-site review, and this is one of the questions you will be asked and have to provide evidence.**
  
2. **How are you currently monitoring the implementation of your School Improvement Plan?**
  - a. **Who is monitoring?**
  - b. **When are you monitoring?**
  - c. **How are you monitoring?**
  - d. **What are your evidences?**
  
3. **How can you make monitoring the implementation of your School Improvement Plan easier?**
  - a. **When developing your SI plan, be specific on dates when you plan activities.**
  - b. **Use the Activities Summary at the end of you SIP in ASSIST to develop a calendar of SI activities with timelines.**
  - c. **Use the calendar as a way to date implementation of your activities.**
  - d. **Keep the calendar visible and use it for reporting at SI and staff meetings.**
  - e. **Store the calendar with evidences such as agendas, sign-in sheets, and pertinent materials in:**
    - e.i. **Binder**
    - e.ii. **Files**
    - e.iii. **Electronically**

### School Improvement Calendar Activities to Remember

- **Monthly SI meetings**
- **All PD activities/dates**
  - **When, who, how often**
- **All Parent Involvement activities/dates**
  - **P/T Conferences**
  - **Open Houses**

- **Compact Review**
- **Parent Involvement Plan Review**
- **Parent Events (Lit Nights, Writing Celebrations, etc...)**
- **Annual Title I Parent Meeting(s)**
- **Data Dialogues/dates**
  - **State Data Review**
  - **Local Data Review**
- **Demographic Data Updates (CNA)**
- **Perception Surveys (CNA) (Staff, Students, Parents)**
- **Programs and Process Data (Ed Yes Indicators) (CNA)**
- **Student Achievement Data Updates (CNA)**
- **Principal & Teacher Monitoring of Strategy Implementation**
- **Check HQ Credentials Annually**
- **Preschool Transition Strategies (PS and K teacher collaboration & PS aged children K visits)**
- **Program Evaluation Tier I and Tier II/III**
- **Budget Meetings**
- **Section 31a CNA Program Determination**
- **Section 31a for Eligibility Criteria and Exit Criteria (Meet more than once a year.)**
- **ELL Letters to Parents**
- **Anything else you think of ☺**

\*Reminder, check the MDE OFS site annually to review the On-Site Review Documents even if it is not your On-Site Review Year. Get familiar with what the expectations are so you are ready for a successful review.